

# Housing Authority of The City of Moundsville

OFFICE, 501 TENTH STREET  
MOUNDSVILLE, WEST VIRGINIA 26041

TELEPHONE: (304) 845-3141  
FAX: (304) 845-3147

## Application Checklist

**Please note that your application will NOT be processed if you do not follow the instructions below. All questions must be answered. If the question does not apply, please put a "N/A" for that question. All family members 18 years and over must submit a copy of their social security card and a current State I.D. with the application. ALL persons 18 years or older MUST sign the application.**

### No Exceptions.

You **MUST** have the following documents in order for our agency to process your application for public housing – no exceptions can be given:

- Full Application for Admission
- Criminal Background Questionnaire
- HUD Form 92006 Supplement to Application for Federally Assisted Housing
- Debts Owed to Public Housing Agencies and Terminations *(One for each adult member 18 years of age or older of household and included in Application for Admission.)*

The following Items **MUST** be returned for **each member** of the household and/or included in the Application for Admission, regardless of age.

- Declaration of Section 214 Status (Citizenship)
- Birth Certificate (Copy)
- Social Security Card (Copy)
- Verification of Income
- Proof of SNAP benefits with documentation of all names included on those benefits
- Zero Income Statement (If you are claiming zero income)
- Proof of Pregnancy (if applicable)

**IF THE ABOVE DOCUMENTATION IS NOT ATTACHED TO THE APPLICATION IT WILL NOT BE PROCESSED AND YOUR NAME WILL NOT BE ADDED TO THE WAIT LIST.**