

# WORK ORDER CHARGES

## LIGHTING/CEILING FAN

Incandescent Bulb (60w, 40w)	\$	1.00	
U Shape Bulb	\$	8.00	
4" Fluorescent	\$	3.00	
2' T-8	\$	7.00	
Heat Lamp	\$	2.25	
Porch Lights	\$	4.00	
G U 24	\$	5.00	
LED Porch Light Replacement (Tenant Damaged)	\$	75.00	
12" Light Fixture - Replacement	\$	15.00	
Ceiling Fan Installed	\$	40.00	
6" Fitter Globe Installed	\$	7.00	
12" Fixture Lens Installed	\$	5.00	
All Other Fixture Glass		*	Cost of Materials plus Labor
All Other Light Fixtures		*	Cost of Materials plus Labor

## BATHROOM

Toilet Seat - Regular	\$	12.00	
Toilet Seat - Elongated	\$	15.00	
Toilet Replacement - Tenant Damage		*	Cost of Materials plus Labor
Toilet Paper Holder	\$	6.00	
Toilet Paper Roller	\$	1.00	
Shower Head	\$	7.50	
Cup Holder Installed	\$	6.00	
Towel Bar Installed	\$	8.00	
Shower Rod Installed	\$	15.00	
Unclog toilet - Tenant Caused		*	Labor costs (p/hour)
Unclog sink - Tenant Caused		*	Labor costs (p/hour)

## KITCHEN

Unclog sink - Tenant Caused		*	Labor costs (p/hour)
Refrigerator Damages		*	Cost of Materials plus Labor
Stove and Range Damages		*	Cost of Materials plus Labor
Countertop Damages		*	Cost of Materials plus Labor

## PEST CONTROL

Refusal for Pest Control in Unit (per occurrence)	\$	75.00	
Bed Bug Encasements			
Twin Mattress	\$	55.00	
Twin Box Spring	\$	25.00	
Twin Mattress/Box Spring Set	\$	80.00	
Full Mattress	\$	60.00	
Full Box Spring	\$	30.00	
Full Mattress/Box Spring Set	\$	90.00	
Queen, King Sizes		*	At Cost

**DOORS & FLOORING**

Apartment Door Key	\$	5.00	
Reissue Entrance Key Fob (Towers/Pavilion)	\$	10.00	
Change Locks (per lock)	\$	8.50	
Tenant Lock Out/Overtime	\$	24.00	
Storm Door Latch Installed	\$	10.00	
Storm Door Closure Installed	\$	15.00	
Storm Door Handle	\$	16.00	
All Other Storm Door Parts		*	Cost of Materials plus Labor
Prime Entrance Doors		*	Cost of Materials plus Labor

**Windows**

Window Glass		*	Cost of Materials plus Labor
Window Screen Installed	\$	12.00	
Curtain Rods		*	Cost of Materials plus Labor

**Miscellaneous Materials**

Paint (per gallon)	\$	12.00	
Stain Blocker Primer (per gallon)	\$	20.00	
Install/Remove AC Unit	\$	20.00	
Cover AC Unit	\$	8.00	
Trash Handling (per load)	\$	20.00	
Litter Removal from Resident's Yard		*	Labor costs (p/hour)
Frost Proof Hose Bibb	\$	28.00	Plus labor costs (p/hour)
Cleaning Unit at Move Out		*	Labor costs (p/hour)
Install Thermostat - Dorsey & Courts	\$	75.00	
Install Thermostat - Towers & Pavilion	\$	12.00	
Install Smoke Alarm	\$	30.00	
Install Carbon Monoxide Detector/Smoke Alarm	\$	75.00	
Remount Smoke Detector/Lease Violation	\$	15.00	
Pressure Wash Brick Exterior (per hour)	\$	25.00	
Dryer Vent Installed	\$	12.00	
Tire Disposal	\$	10.00	
Tire Disposal with Rim	\$	30.00	
Traverse Rods Installed		*	Cost of Materials plus Labor
Failure to pick up pet waste (each occurrence)	\$	5.00	
MHA removal of pet waste (per occurrence)	\$	25.00	
Furniture Storage (30 day limit)	\$	60.00	
Furniture Handling at Move-Out	\$	25.00	Per Load

**Labor Rates \$17.00 p/hr****Overtime \$25.00 p/hr**